



HILLINGDON
LONDON



Social Services, Health and Housing Policy Overview Committee

Councillors on the Committee

Judith Cooper (Chairman)
Michael Markham (Vice-Chairman)
Patricia Jackson
Peter Kemp
John Major
Anthony Way

Date: TUESDAY, 16 JUNE 2009

Time: 7.00 PM

Venue: COMMITTEE ROOM 4
CIVIC CENTRE, HIGH
STREET, UXBRIDGE,
UB8 1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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Policy Overview

About this Committee

This Policy Overview Committee (POC) will undertake reviews in the areas of Social Services, Health & Housing and can establish a working party (with another POC if desired) to undertake reviews if, for example, a topic is cross-cutting.

This Policy Overview Committee will consider performance reports and comment on budget and service plan proposals for the Council's Adult Social Care, Health and Housing Department.

The Cabinet Forward Plan is a standing item on the Committee's agenda.

The Committee will not consider call-ins of Executive decisions or investigate individual complaints about the Council's services.

Terms of Reference

To perform the following policy overview role:

1. conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. monitor the performance of the Council services within their remit (including the management of finances and risk);
3. comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. review or scrutinise the effects of decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. make reports and recommendations to the Council, the Leader, the Cabinet or any other Council Committee arising from the exercise of the preceding terms of reference.

In relation to the following services:

1. social care services for elderly people, people with physical disabilities, people with mental health problems and people with learning difficulties;
2. provision of meals to vulnerable and elderly members of the community;
3. Healthy Hillingdon and any other health promotion work undertaken by the Council and partners to improve the health and well-being of Hillingdon residents;
4. asylum seekers;
5. the Council's Housing functions including: landlord services (currently provided by Hillingdon Homes), private sector housing, the 'Supporting People' programme, benefits, housing needs, tenancy allocations and homelessness and to recommend to the Cabinet any conditions to be placed on the exercise of the delegations by Hillingdon Homes.

Policy Overview Committees will not investigate individual complaints.

Agenda

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
- 3 To receive the minutes of the meeting held on 13 May 2009 (attached)
- 4 To confirm that the items of business marked Part I will be considered in Public and that the items marked Part II will be considered in private
- 5 Support Choice and Independence - A Presentation on Transformation in Social Care - Oral Report
- 6 Adult Social Care, Health and Housing - Future Plans and Challenges (page 7)
- 7 Update report on the Hillingdon Independent Living Centre (page 21)
- 8 Cabinet Forward Plan (page 23)
- 9 Work programme and meeting dates in 2009/10 (page 31)

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Agenda Item 3

Minutes

Social Services, Health & Housing
Policy Overview Committee
13th May 2009
Meeting held at the Civic Centre, Uxbridge



	<p>Members Present: Councillors Judith Cooper (Chairman), Michael Markham, Peter Kemp, Pat Jackson, John Major and Lindsay Bliss</p> <p>Apologies: None</p> <p>Officers Present: Neil Stubbings, Paul Feven, Brian Doughty, Barry Newitt and Charles Francis</p> <p>Others Present: Cllr Anthony Way</p>
	<p>Declarations of Interest: None</p>
	<p>Notes of the meetings held on 23rd April 2009 were agreed as an accurate record.</p>
	<p>Exclusion of the press and public: It was agreed that all items of business were considered in public.</p>

<p>2.</p>	<p>Major Reviews in 2008/9: Private Rented Sector – Final Report (Agenda Item 1)</p> <p>The Chairman introduced the final report and the following amended recommendations were tabled:</p> <ol style="list-style-type: none"> 1. Overall, officers seek out and develop opportunities and beneficial partnerships with the private rented sector in discharging the Council’s responsibilities in the Housing area. 2. That the London Borough of Hillingdon seeks to encourage local landlords to register with the Association of Residential Lettings Agents (Arla) licensing scheme and publicise a list of those which do in the Hillingdon People monthly magazine. 3. That Housing clients who are signposted to the private rented sector be encouraged to seek out those landlords with either Arla or similar accreditation as a means of quality assurance. 4. That officers in the Housing Options / Needs Teams be requested to link the information provided to prospective tenants with accredited landlord schemes and to integrate this into the revised Private Rented Sector Strategy as a model of best practice. 5. That officers do more to encourage landlords to enforce tenancy conditions in the Private Rented Sector in relation to damage to property, causing nuisance to neighbours or failing to fulfil their own obligations to maintain the garden and decorate internally etc. 6. That the current incentives to encourage Landlords Accreditation Scheme be welcomed. However, further incentives and information should be developed to encourage even more landlords to participate in the scheme. 7. That tenant and landlord management packs provided by Lettings Agents be reviewed and amended as necessary to include details of refuse and garden waste collection as a means of improving the street scene around some PRS properties. 	<p>Action By:</p>
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	<p>8. That Officers ensure consistent language is used both verbally and on printed materials when providing information, advice and guidance to all housing enquiries (and in particular homeless clients) and complete the review already started in this area.</p> <p>9. That Officers be requested to review the information contained on the Housing website to ensure that this is as helpful as possible to tenants.</p> <p>10. That Officers promote information about low cost ownership schemes and shared ownership schemes as viable options to long term renting within the Private Rented Sector.</p> <p>11. That partnership working with outside agencies and organisations/bodies (such as Brunel University) be developed further to ensure the success of future initiatives to address common problems (anti-social behaviour, noise nuisance, littering and street scene) associated with the Private Rented Sector.</p> <p>12. That the successful Hillingdon Private Landlord's Forum be developed further to undertake further work in relation to partnership working and the further development of its activities and role.</p> <p>13. That everything possible be done to ensure that the application to the CLG to seek consent for additional HMO licensing for the South of the Borough is successful.</p> <p>14. That the preventative work being carried out through the Tenancy Sustainment Team be further developed, with key partners, in assisting people to remain in their homes and avoiding homelessness, particularly repeat homelessness.</p> <p>15. To note that Officers will integrate the findings from the Rugg Review (where appropriate) into a revised Private Rented Sector Strategy.</p> <p>Following discussions, the following points were noted:</p> <ul style="list-style-type: none"> • Paragraph beginning ' In respect of Planning controls' on page 20 of the report, to request officers clarify where the burden of proof lies in relation to: <i>'In addition, HMOs that have been in existence for over 10 years continuously have established use rights and are therefore excluded from action under development control powers'</i> and to amend the report if necessary. 	<p>Action By:</p>
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	<ul style="list-style-type: none">Recommendation 1, to amend this to: 'Overall, officers seek out and develop opportunities and beneficial partnerships with the private rented sector in relation to the Council's responsibilities in the Housing area.'Recommendation 8, to amend this to: 'That Officers ensure consistent language is used both verbally and on printed materials when providing information, advice and guidance to all housing enquiries. <u>Officers also to ensure the promotion of the Council Contact Centre as the single point of access for all Housing enquiries</u> and complete the review already started in this area'.Recommendation 12, to amend this to 'That the successful Hillingdon Private Landlord's Forum be developed further to undertake <u>additional</u> work in relation to partnership working, <u>Local Housing Allowance and Housing Benefit</u> and the further development of its activities and role'. <p>Agreed</p> <ol style="list-style-type: none">In the absence of the Chairman, for the wording of recommendations 1, 8 and 12 of the final report (above) to be agreed by the Vice-Chairman in consultation with the Labour Lead.To amend the 'Appendices' to 'Backing Documents' on the Contents page of the report.To request officers provide a briefing report on Houses in Multiple Occupation and Licensing, and progress on the review recommendations in 6 months time [November 2009].	<p>Action By:</p> <p>Democratic Services</p> <p>Directorate Officers</p>
3.	<p><u>2008/09 Work Programme</u></p> <p>Members said the year had been very productive, for example the number and quality of reviews completed. A priority for next year's committee is to do more to close the loop by returning to issues to see how proposals were turning out.</p> <p>Agreed –</p> <ol style="list-style-type: none">To express the committee's appreciation for officers' contribution to the committee's work this year, in particular to Brian Doughty and David Youngs for their work in supporting the committee's reviews.To suggest to next year's committee that a possible review topic for 2009/10 might include: Transforming the Social Care Agenda and how this will impact on the commissioning of services.To note a Member's Seminar on Transforming the	<p>Action By:</p>

	<p>Social Care Agenda will take place in June.</p> <p>4. To request officers provide a presentation on the Transformation Agenda which will inform the scope of the (possible) major review on Transformation to the June meeting.</p> <p>5. To request officers provide an update on the Hillingdon Independent Living Centre (HILC) to the June meeting.</p>	<p>Directorate Officers</p> <p>Directorate Officers</p>
	<p>Given that it was the last meeting of the Council year, the Chairman thanked fellow Members of the Committee, all those who have attended as witnesses and also officers for their support.</p> <p>Meeting closed at: 8.30pm Next meeting: 16th June 2009 in CR 4</p>	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Charles Francis on 01895 556454. Circulation of these minutes are to Councillors, Officers, the Press and Members of the Public.

ADULT SOCIAL CARE, HEALTH AND HOUSING – FUTURE PLANS AND CHALLENGES

Contact Officer: Neil Stubbings
Telephone: 01895 277 269

REASON FOR REPORT

This paper presents to the Policy Overview Committee for review and discussion the key aims for Adult Social Care, Health and Housing, and the challenges the Group faces in achieving these aims.

OPTIONS OPEN TO THE COMMITTEE

1. To comment on the aims and challenges facing Adult Social Care, Health and Housing.
2. To use the report to support Members in their scrutiny role.

INFORMATION

1. The following sections of this report present the future aims for Adult Social Care, Health and Housing, to support the Council's vision to be a 'modern, well-managed Council delivering excellent services.'
2. The key aims drive forward the transformation of Adult Social Care and Housing Services, secure value for money and work towards achieving excellent services - in line with the priorities set out within Hillingdon's Sustainable Community Strategy:

A. People

"Planning, understanding and responding to the changing needs of our communities"

Priority One: Improving health and wellbeing

Priority Two: Strong and active communities

B. Place

"Making Hillingdon a safe, attractive and sustainable place to live, work and learn"

Priority Three: Protecting and enhancing the environment

Priority Four: Making Hillingdon Safer

C. Prosperity

"Prosperous individuals and prosperous communities"

Priority Five: A thriving economy

Priority Six: Improving aspiration through education and learning

Aims

3. The following key aims for Adult Social Care, Health and Housing are presented here within the Council's themes to show how they fit within the overall Council Plan (Fast Forward to 2010). Some aims will contribute to more than one Council theme.

A safe borough

- Contribute to the targets in the Domestic Violence Strategy and safer Hillingdon plans.

A borough with Improving health, housing and social care

- Safeguard vulnerable adults and ensure their dignity and respect
- Reduce the use of temporary accommodation by 50% by 2010
- Increase the supply of low cost home ownership / affordable housing – including the first time buyers initiative
- Strive to maintain an excellent housing/council tax benefit service and housing service, demonstrating value for money
- Work with Hillingdon Homes to deliver an excellent landlord service
- Strive for excellent, value for money adult social care services
- Deliver the actions from inspections and reviews
- Progress the transformation of adult social care and housing to promote choice, independence, support and value for money.
- Continue to deliver the modernisation programmes for adults and older people- including additional supported housing places and extra care housing
- Continue to develop preventative and early intervention services in partnership with the voluntary and independent sector
- Deliver the actions from Hillingdon Council's Plan for Older People working closely with the Leader of the Council as Champion for Older People. Deliver actions from the Disabled Persons Plan.
- Continue to work across the Council to improve and promote the health and well-being of adults and older people
- Maintain and develop support to carers
- Ensure effective arrangements are in place for partnership working between the Council, local residents, stakeholders and health services to engage about future changes and service improvements in Hillingdon.
- Making best use of technology to deliver excellent services

A prosperous borough

- Increase the number of adults with disabilities accessing education, employment and training opportunities (this aim also contributes to the Council theme 'A Borough of Culture and Learning').
- Tackling issues concerned with worklessness

A borough where opportunities are open to all

- Increase benefit take-up and improve the speed and accuracy of benefit applications
- Strengthen customer engagement in the planning, delivery and monitoring of housing and adult social care services.

Delivering the Aims

4. Adult social care, health and housing has established an ambitious improvement programme to transform the way we work and improve customer outcomes. The programme comprises the following three work-streams each with a lead sponsor from the senior management team. Project management and monitoring is used to deliver the improvements and track progress.
 - Modern services - offering customer choice and supporting independence, including:
 - Transforming social care and housing to achieve greater support, choice and independence
 - Modernising information systems
 - Well managed - with our customers setting the standards, including:
 - Strengthening customer engagement
 - Communications improvements
 - Workforce planning
 - Excellent services - which improve the lives of our customers, including:
 - Commissioning and procurement
 - Advocacy

Challenges

5. Hillingdon Council faces a number of challenges in delivering the aims outlined above. These represent a mixture of challenges from outside the organisation as well as opportunities within the Council to modernise the way the Council works. The following are key challenges:
 - Demography pressures from an ageing population and in particular, Learning Disability where there is increasing evidence of a significant population increase over the next 5-10 years. This encompasses children with severe disabilities requiring a social care and housing service (Transitional Children). This is due to advances in medical science leading to more live births with profound and challenging needs, and people living longer. The needs of ageing carers represents a potential pressure. This also includes growing numbers of households reflecting increasing numbers of single households and older people.

- Demand pressures from clients, families and government to provide people with a better standard of living. This includes increased demand on services provided by the Safer Neighbourhoods Team, the Houses in Multiple Occupation licensing system, the demand for affordable housing, the House Condition Survey and a rising number of housing benefit claimants. Demand pressures on services are also evident from the down-turn in the global economy.
- Activity, rising in response to both demography and demand as set out above.
- Achieving value for money - the challenge of driving down costs in a labour intensive industry where demand exceeds supply
- Potential financial pressure arising from potential adverse changes to housing benefit grant regime.
- Turnover of placements from lower unit cost placements to a higher unit cost placement for new clients with more complex needs
- Changes to the national performance assessment framework for local government
- Modernising, re-engineering business processes and putting in place effective arrangements using new technology to manage demand requires up-front costs to enable new services to be developed whilst maintaining existing services to existing clients and carers. Additional information about adult social care and housing trends can be found within appendix 1.
- Customer engagement – making full use of customer views and involvement in shaping service delivery
- Partnership working - our key working relationship is primarily with bodies outside of the Council. These include our Health and Voluntary Sector colleagues.
- Recruitment and Retention - major challenge to ensure effective succession planning with an ageing workforce profile and fewer people available to appoint from.
- Heathrow - robust dialogue with Government to minimise the costs falling on Hillingdon residents

BACKING DOCUMENTS

Sustainable Community Strategy

Hillingdon Council's Vision

Fast Forward to 2010

Housing Strategy

Joint Commissioning Strategies for Adult Social Care

SUGGESTED SCRUTINY ACTIVITY

1. Members question officers on the priorities and challenges facing the Department

Appendix 1

The following sections provide additional information about adult social care and housing trends in Hillingdon.

Adult Social Care Trends

i. The number of people receiving a social care service, by age and need

The following two tables show how many people have received an adult social care service in the year ending 31 March 2009. The data shows that in the year 2008/09:

1. More people received a service to help them live independently in their own homes rather than live in residential or nursing care. This is in line with Hillingdon's joint commissioning strategies to promote independence and prevent the need for residential/nursing care
2. More people over the age of 65 receive a service than adults aged 18-64 years of age. This is in line with other local authorities
3. Hillingdon has actively reduced the use of residential and nursing care spot placements for older people to promote independence and ensure value for money (please see the graph below)

Table 1 – People Aged 18-64 years receiving a social care service in Hillingdon during 2008/09.

RAP Table P1 2008/09 -

18-64 years

Age Band	Primary Client Group	Community Services	Residential Care	Nursing Care	Total Persons
18-64 years	Physical Disability	680	48	43	745
	Learning Disability	377	180	1	465
	Mental Health	741	42	7	753
	Substance Abuse	1	8	1	10
18-64 years		1,799	278	51	1,972

Age Band	PCG Subsets	Community Services	Residential Care	Nursing Care	Total Persons
18-64 years	Physical Disability / Frailty	634	48	42	699
	Hearing Impairment	4			4
	Visual Impairment	16		1	16
	Dual Sensory Loss	1			1
	Organic Dementia	4	2		5
18-64 years		659	50	43	725

Table 2 - People Aged 65 years or older receiving a social care service in Hillingdon during 2008/09.

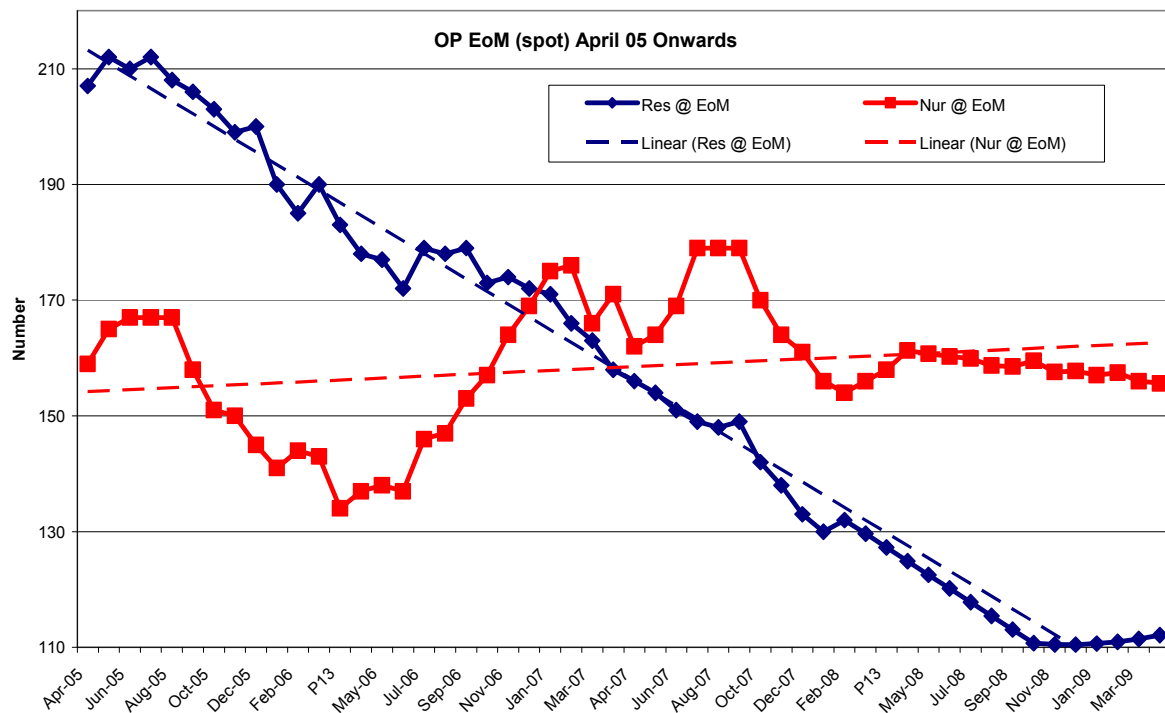
65+ years

Age Band	Primary Client Group	Community Services	Residential Care	Nursing Care	Total Persons
65+ years	Physical Disability	3,136	436	412	3,697
	Learning Disability	23	15		28
	Mental Health	98	43	29	142
	Substance Abuse	1	1	1	3
65+ years		3,258	495	442	3,870

Age Band	PCG Subsets	Community Services	Residential Care	Nursing Care	Total Persons
65+ years	Physical Disability / Frailty	3,023	421	401	3,570
	Hearing Impairment	24	4	3	29
	Visual Impairment	59	9	6	65
	Dual Sensory Loss	4	2	2	7
	Organic Dementia	27	18	12	47
65+ years		3,137	454	424	3,718

Nb: the 'total persons' count in the above tables is not the sum total of people in receipt of a community services, residential care and nursing care columns. This is because during the year 2008/09 a number of people may have moved care types as their needs change e.g. someone may have been receiving home care at the start of the year, but at the end of the year may have been placed into a nursing home as their care needs increased. Hence the person will have been counted in both the 'community services' column and the 'nursing care column', but only counted once in the 'total persons' column.

Reducing use of Residential and Nursing Care Spot Placements for older people



Note:

- The figures from April 08 to March 09 are those used for the MTFF
- The rise in Nursing spots in summer 06 through to winter 07 represent the period of time that the PCT 'cost shunt' affected the council

ii. Location of Care

Community based services (e.g. homecare) are provided within the Borough as these support people to remain living within their own home.

Like many other Council's, Hillingdon commissions residential and nursing care services from within the Borough and also from outside Hillingdon to meet specific needs and preferences. Hillingdon's Joint Commissioning Strategies are developing preventative and rehabilitative services that support people to remain living at home where appropriate to reduce the need for and use of residential and nursing care.

Housing Services Trends

a. Benefits Services

Households Claiming Benefits

Overall the number of households in Hillingdon claiming benefits has increased by 26.7% during the last 6 years.

Table 3 - Numbers of Benefit claimants from May 2003 to Apr 2009

DATE	Council Tenants	Housing Associations	Private Tenants	Council Tax Benefit	Second Adult Rebate	Total live caseload	% change from May 2003
May-03	7849	3419	2285	15820	101	17443	0
May-04	8813	3215	2872	17360	106	19300	10.6%
May-05	8645	3220	3394	17886	122	19823	13.6%
May-06	8512	3335	3816	18143	91	20198	15.8%
May-07	8281	3380	4246	18268	118	20338	16.6%
Feb-08	8164	3484	4557	18188	121	20446	17.2%
May-08	8061	3526	4628	18138	114	20425	17.1%
Apr-09	7932	3857	5817	19490	130	22099	26.7%

Expenditure 2003/04 to 2008/09

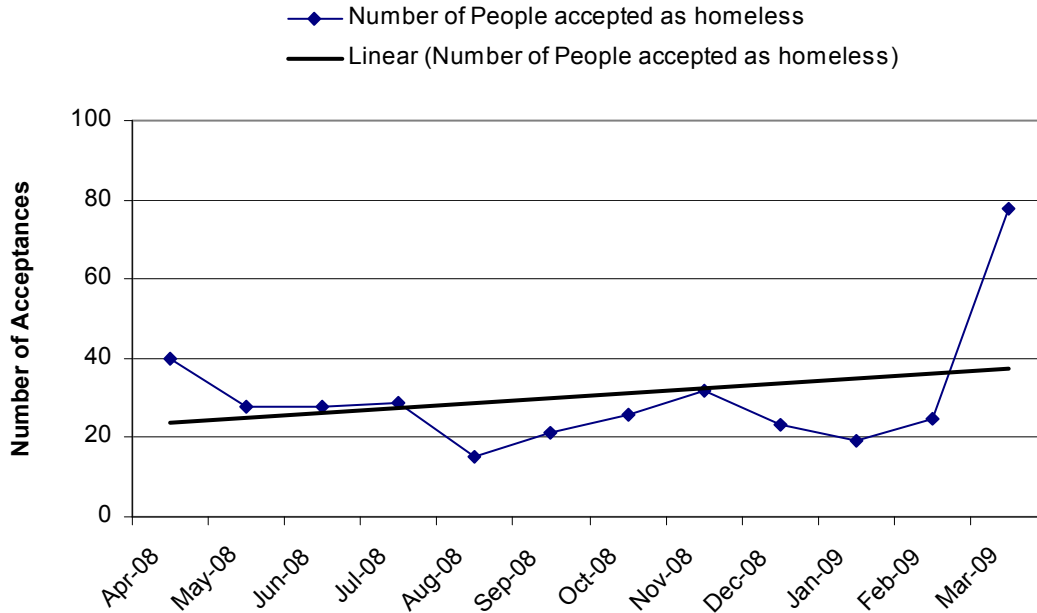
During the last five years the total expenditure on benefits claims has increased by 42.6%. The expenditure out-turn for 2008/09 is provisional and subject to final auditing processes.

Table 4 – Benefits Expenditure

	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	% change from 2003/04
Council Tax Benefit	£ 14,851,636.04	£ 15,854,742.21	£ 16,797,932.74	£ 17,795,100.94	£ 18,434,493.02	£ 19,296,576.00	29.9%
Council Rent Rebate	£ 41,904,410.86	£ 46,272,377.14	£ 48,958,179.19	£ 52,895,244.78	£ 52,650,622.60	£ 48,128,339.00	14.9%
Private Tenants	£ 32,898,171.20	£ 35,165,140.22	£ 39,750,551.18	£ 45,860,601.90	£ 51,547,164.67	£ 60,391,145.00	83.6%
Total Expenditure	£ 89,654,218.10	£ 97,292,259.57	£ 105,506,663.11	£ 116,550,947.62	£ 122,632,280.29	£ 127,816,060.00	42.6%

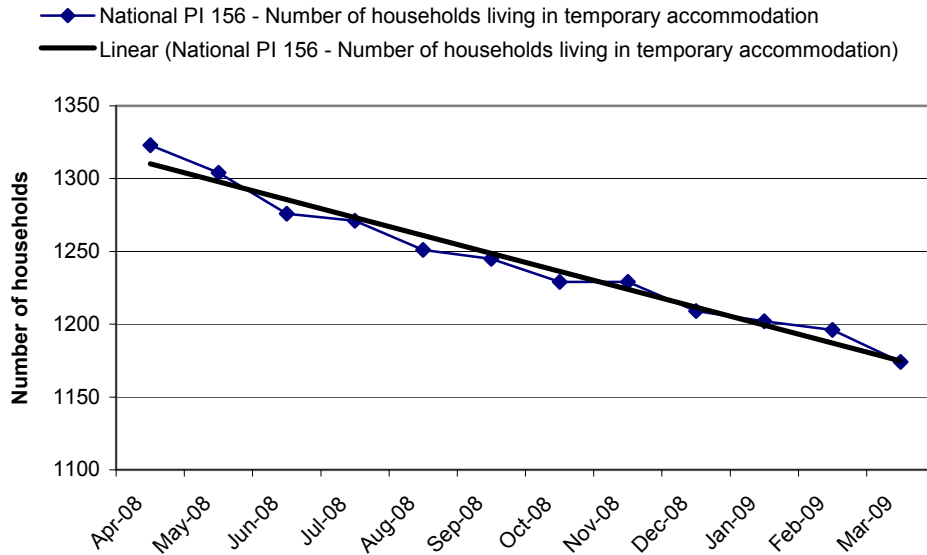
b. Homelessness

The number of households accepted as homeless in Hillingdon is showing an increase, partly attributed to the impact of the economic down-turn. The number of homelessness acceptances was above average at 78 in March 2009. In April 2009 there were 32 acceptances – closer to average.



c. Use of Temporary Accommodation

Hillingdon is also reducing the use of temporary accommodation in line with the national target to reduce the use of temporary accommodation by 50% by 2010. The following graph shows how use has fallen from April 2008.

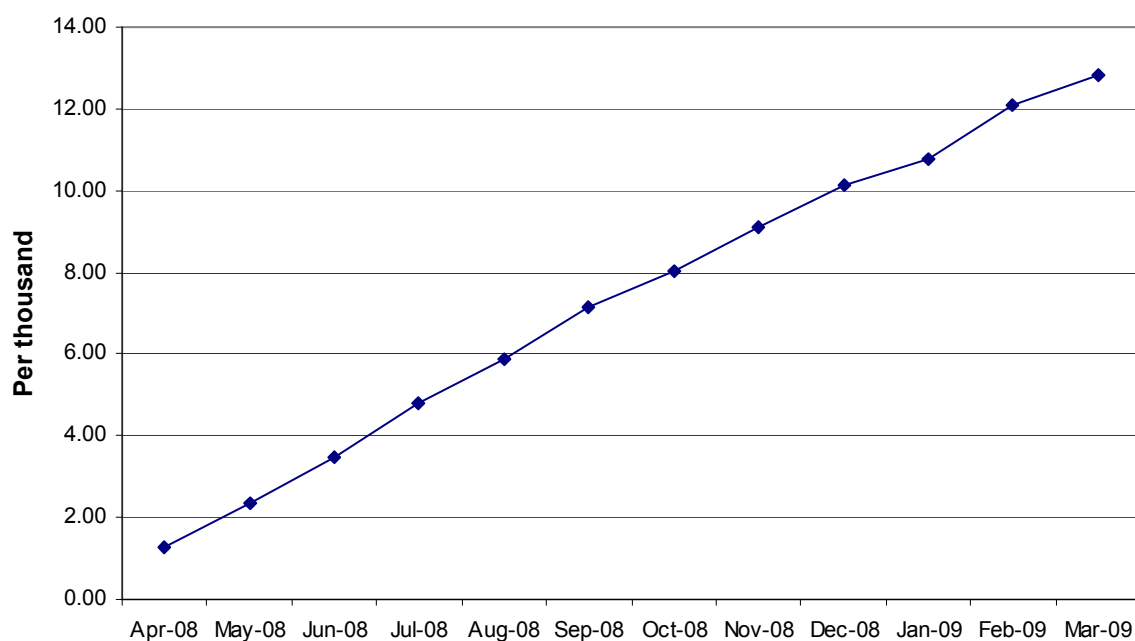


d. Private Sector Housing

Preventing Homelessness / Supporting Access to Suitable Housing in the Private Sector

As part of the wider housing strategy, Hillingdon Council is working effectively with a range of partners, including landlords, to successfully resolve the housing needs of households presenting as homeless. The following graph shows the cumulative trend in the number of households for whom the Council's housing advice service successfully intervened to resolve their situation.

BVPI 213 - Number of households (cumulative)



(Indicator reference = BVPI 213 - Number of households (per thousand households) who considered themselves as homeless, who approached the local housing authority's housing advice service(s), and for whom housing advice casework intervention resolved their situation.)

Disabled Facilities Grants (DFGs)

The expenditure on disabled facilities grants has increased by 84% since 2003/04, and the number of grants made has increased by 89% in the same period.

Table 5 – Expenditure on Disabled Facilities Grants and Number of Grants

Year	Spend (£k)		Numbers	
	Total spend on DFGs - Mandatory and Discretionary	% Change in spend 2003/04 to 2008/09	Total number of Mandatory and Discretionary DFGs	% Change in numbers 2003/04 to 2008/09
2003-04	£1,425	0%	131	0%
2004-05	£1,499	5%	158	21%
2005-06	£1,861	31%	171	31%
2006-07	£1,896	33%	157	20%
2007-08	£2,366	66%	214	63%
2008-09	£2,629	84%	247	89%

The budget for mandatory disabled facilities grants in 2009/10 is £2.04m.

Numbers of People on the Waiting List for Disabled Facilities Grant

Overall, the average number of people waiting for a Disabled Facility Grant has fallen since March 2005 to the end of March 2009.

Table 6 – Numbers of people waiting for a Disabled Facility Grant

Number of People on the Waiting list for DFG	
End of the year:	Number
2004-05	37
2005-06	87
2006-07	141
2007-08	42
2008-09	33

Private Sector Housing Requests for Services

During the last six years, the number of requests made to the Private Sector Housing Team for a service has increased by 49%.

Table 7 – Number of Service Requests Made to Private Sector Housing

Service Requests PSH	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
Grant related	909	1579	1026	639	416	723
Drainage	127	122	185	221	153	199
HMOs	73	51	127	330	327	323
Housing Defects - Private Tenants*	429	495	554	607	817	1068
Other Housing Problems	1043	1112	1218	1187	1381	1535
Other	6	13	42	8	13	18
Total Service Requests (excludes noise)	2587	3372	3152	2992	3107	3866

*Since 2003-04 there has been an increase of 149% in service requests relating to housing defects affecting private tenants.

Houses in Multiple Occupation (HMOs)

The number of houses in multiple occupation in Hillingdon has increased from 700 in 2003/04 to 2310 in 2008/09, an increase of 230% in this period.

Table 8 – Number of Houses in Multiple Occupation

Numbers of HMOs In LB Hillingdon	
2003-04	700
2004-05	1400
2005-06	1400
2006-07	1700
2007-08	2700
2008-09	2310

UPDATE REPORT ON THE HILLINGDON INDEPENDENT LIVING CENTRE

Contact Officer: Beverley Grayley
Contact Number: 01895 250565

REASON FOR ITEM

1. This report provides the Policy Overview Committee with an update on the Hillingdon Independent Living Centre, now known as the Hillingdon Centre for Independent Living (H-CIL)
2. This report was requested as part of the work programme for POC in 2009/10. This follows a POC review that took place in 2007/08.

OPTIONS AVAILABLE TO THE COMMITTEE

3. To note the contents of the report.
4. To question officers on its content.

INFORMATION

Background

5. The Cabinet Office report 'Improving the Life Chances of Disabled People' published in 2005 has the expectation that every locality will have a Centre for Independent Living in place by 2010. This is also reflected in the Office for Disability's 'Independent Living Strategy' (published February 2008).
6. In 2007/08 Adult Social Care Health and Housing (ASCHH) engaged a consultant to develop a number of costed options for a centre for independent living. Resource issues meant that it was not immediately possible to pursue any of these.

Current Position

7. A stakeholder group has been formed to lead on the development of the H-CIL. This comprises of representatives from Adult Social Care, Health and Housing, Hillingdon Community Health Services (the provider arm of Hillingdon PCT) and representatives of third sector organisations working with disabled people, older people and carers.
8. A service specification has been developed that sets out a model of provision and the requirements for developing the service over the next three years. This is under discussion with partners.

9. In the meantime, as a result of partnership between the Council, Hillingdon Community Health (HCH) and the Disablement Association of Hillingdon (DASH), it has been possible to re-launch the independent living centre. This has been done under a new name- Hillingdon Centre for Independent Living (H-CIL) to mark a break with the past.
10. Funding from ASCHH and HCH has made it possible for an occupational therapist and two trusted assessors to be employed. Hillingdon PCT has also invested in the premises by reviewing the space and maximising the space at the centre available for equipment demonstration. New telephone lines and IT infrastructure have also been installed to enable potential users of H-CIL to carry out self- assessment on-line or to look at e-catalogues and brochures using the Internet.
11. An information leaflet and poster have been developed by H-CIL to publicise the service. In addition, the service now has a dedicated e-mail address that provides another communication channel for making contact with it.

Future action

12. The stakeholder group is arranging an official launch for the H-CIL to take place in September 2009. In addition to the launch, open days are being planned for professionals from the London Borough of Hillingdon, Hillingdon PCT and third sector organisations to promote the services available. Clubs and groups will also be able to visit the centre and receive an overview of the service.
13. Further discussions with partners will be taking place to clarify exactly what being a user-led organisation will mean for H-CIL. Discussions with partners are also needed about how to develop and provide a wider range of opportunities and services for disabled and/or older people and carers. Examples of this include the development of an employment advice service and in developing support groups (e.g. for people who are newly registered with a sight loss).

Issues

14. Scope for developing the H-CIL on its current site is limited by the size of the premises and its location. This has been identified by disabled people as part of the consultation for the Disabled People's Plan.

Conclusion

15. Considerable progress has been made since POC last received a report about this issue. During 2009/10 further work will be taking place with partners to support H-CIL to develop as a user-led organisation with the ability to develop a long-term strategy for the future and to broaden the range of services available to disabled people and carers in Hillingdon.

CABINET FORWARD PLAN

Contact Officer: Charles Francis
Telephone: 01895 556454

REASON FOR ITEM

The Committee is required to consider the Forward Plan and provide Cabinet with any comments it wishes to make before the decision is taken.

OPTIONS OPEN TO THE COMMITTEE

1. Decide to comment on any items coming before Cabinet
2. Decide not to comment on any items coming before Cabinet

INFORMATION

1. The Forward Plan is updated on the 15th of each month. An edited version to include only items relevant to the Committee's remit is attached below. The full version can be found on the front page of the 'Members' Desk' under 'Useful Links'.

SUGGESTED COMMITTEE ACTIVITY

1. Members decide whether to examine any of the reports listed on the Forward Plan at a future meeting.

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The Cabinet Forward Plan

PERIOD OF PLAN: June to September 2009 onwards

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
<small>ASCH&H = Adult Social Care, Health & Housing; DCEO = Deputy Chief Executive's Office; E&CS = Education & Children's Services; E&CP = Env't & Consumer Protection; F&R = Finance & Resources; P&CS = Planning & Community Services</small>									
CABINET - 25 JUNE 2009									
275	West London Temporary to Permanent Housing Scheme	The West London Temporary to Permanent housing scheme is an innovative scheme to capture the value of rental payments on temporary accommodation to secure permanent affordable homes. The scheme will provide good quality temporary accommodation that will be converted at the end of the lease period into permanent affordable housing. This scheme was approved by Cabinet on the 20th March 2008, but on the 22nd April 2008 a High Court Judgement in the case of R.v. London Borough of Brent ex Parte Risk Management Partners Ltd has raised some legal questions on schemes that have joint arrangements and share financial liabilities. Counsel have advised that Local Authorities should seek Cabinet approval where the primary reliance is Section 2 of the Local Government Act 2000, the well being power.	All		Cllr Philip Corthorne	ASCH&H Zaheer Iqbal			
300	Supporting People: Award of Contract for a Floating Support Service	To be compliant with the Standing Orders for procurement, a contract for a housing-related floating support service has been put out to tender. Floating support helps people who are single and vulnerable and who have a history of homelessness and housing difficulties. The contractor offering best value for money will be recommended to the Cabinet.	All		Cllr Philip Corthorne	ASCH&H Barry Newitt	Finance - Division and Corporate - and Legal		
SI	Reports from Policy Overview Committees - submitted in accordance with the constitution	Major Policy Review recommendations for consideration by the Cabinet as and when completed			as appropriate	DCEO Guy Fiegehen 01895 277733			

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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
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CABINET MEMBER - JUNE 2009									
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
281	Supporting People Programme Contract Extensions	Contracts for Supporting People services for vulnerable people are due to expire in Spring 2009 but whilst expressions of interest for replacement services are being sought it is necessary to extend the terms of the contracts for the existing services. These are contracts that require Cabinet Member decision following an Cabinet agreement to sub-delegate extensions.	All		Cllr Philip Corthorne & Cllr Scott Seaman-Digby	ASCH&H Barry Newitt			
CABINET - 16 JULY 2009									
291	Disabled People's Plan	Cabinet will receive a plan which identifies what the Council can do either directly, or indirectly through its influence with others, to improve life for disabled people who live and/or work in the Borough. The contents of this Plan will be determined by disabled people. In this way, they will be given the opportunity to influence the changes that will improve their health, wellbeing and quality of life	All		Cllr Philip Corthorne	ASCH&H Gary Collier x0570	Disabled People's Champion, all service managers, partners, disabled groups, disabled people's assembly and all caring groups		
327	Community Equipment Service	Cabinet will receive a report to determine the provider for the community equipment service. This service provides a variety of daily living aids, such as short-term wheelchairs, to help people live more independent lives.	All		Cllr Philip Corthorne	ASCH&H Gary Collier x0570			NEW

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
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ASCH&H = Adult Social Care, Health & Housing; DCEO = Deputy Chief Executive's Office; E&CS = Education & Children's Services; E&CP = Env't & Consumer Protection; F&R = Finance & Resources; P&CS = Planning & Community Services

SI	Reports from Policy Overview Committees - submitted in accordance with the constitution	Major Policy Review recommendations for consideration by the Cabinet as and when completed			as appropriate	DCEO Guy Fiegehen 01895 277733			
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CABINET MEMBER - JULY 2009

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
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CABINET MEMBER - AUGUST 2009

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
<small>ASCH&H = Adult Social Care, Health & Housing; DCEO = Deputy Chief Executive's Office; E&CS = Education & Children's Services; E&CP = Env't & Consumer Protection; F&R = Finance & Resources; P&CS = Planning & Community Services</small>									
CABINET - 24 SEPTEMBER 2009									
SI	Reports from Policy Overview Committees - submitted in accordance with the constitution	Major Policy Review recommendations for consideration by the Cabinet as and when completed			as appropriate	DCEO Guy Fiegehen 01895 277733			
CABINET MEMBER - SEPTEMBER 2009									
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
CABINET - 15 OCTOBER 2009									
SI Page 2	Reports from Policy Overview Committees - submitted in accordance with the constitution	Major Policy Review recommendations for consideration by the Cabinet as and when completed			as appropriate	DCEO Guy Fiegehen 01895 277733			
CABINET MEMBER - OCTOBER 2009									
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
CABINET MEMBER - LIST OF STANDARD ITEMS CONSIDERED EACH MONTH									
SI	Petitions about matters under the control of the Cabinet	To consider petitions received and decide on future action			as appropriate	DCEO Democratic Services		Petitions to the Council	
SI	Extension of Leasehold Interests of flats under the 1993 Act	To consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.			Cllr Jonathan Bianco and Cllr Philip Corthorne	F&R Mike Paterson 01895 250925			

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
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SI	Supporting People Update Report on a Quarterly Basis	Regular report to the Cabinet Member on what the Council is doing in respect of the "Supporting People" agenda. The SP programme seeks to provide the delivery of a quality of life and promotion of independence for vulnerable people.			Cllr Philip Corthorne	ASCH&H Barry Newitt 01895 277323			

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Agenda Item 9

WORK PROGRAMME AND MEETING DATES IN 2009/10

Contact Officer: Charles Francis
Telephone: 01895 556454

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

*All meetings to start at 7.30pm unless otherwise indicated.
below (* 6:30 pm start).*

Meetings	Room
16 th June 2009	CR 4
9 th July 2009	CR 5
2 nd September 2009	CR 6
6 th October 2009	CR 6
17 th November 2009	CR 6
10 th December 2009	CR 5
28 th January 2010	CR *
16 th February 2010	CR *
25 th March 2010	CR *
22 nd April 2010	CR *

* Rooms to be allocated by FM

Social Services, Health & Housing Policy Overview Committee

2009/10 DRAFT Work Programme

Meeting Date	Item
16th June 2009	Aims & Challenges
	Transformation Agenda - Presentation
	Brief update report on Hillingdon Independent Living Centre (HILC)
	Work Programme for 2009/10
	Cabinet Forward Plan
9th July 2009	Quarterly Performance and Budget Report
	Major Reviews in 2009/10 - Scoping Reports
	Work Programme
	Cabinet Forward Plan
2nd September 2009	
	Major Reviews in 2009/10 – First Review Witness Session 1
	Annual Complaints Report - ASCH&H
	Cabinet Forward Plan
	Work Programme
6th October 2009	
	Major Reviews in 2009/10 – First Review Witness Session 2
	Safeguarding Vulnerable Adults – Annual Report
	Cabinet Forward Plan
	Work Programme
17th November 2009	Major Reviews in 2009/10 – First Review Witness Session 3

	Safeguarding Adults Review - Update Report
	Cabinet Forward Plan
	Work Programme

10th December 2009	Major Reviews in 2009/10 – First Review Draft Report
	Safeguarding Adults Review – Feedback from service users and carers
	Cabinet Forward Plan
	Work Programme

28th January 2010	Budget and Service Plan
	Major Reviews in 2009/10 – First Review Final Report
	Cabinet Forward Plan
	Work Programme

16th February 2010	Major Reviews in 2009/10 – Second Review Witness Session 1
	Cabinet Forward Plan
	Work Programme

25th March 2010	Major Reviews in 2009/10 – Second Review Witness Session 2
	Cabinet Forward Plan
	Work Programme

22nd April 2010	Major Reviews in 2009/10 – Second Review Witness Session 3
	Cabinet Forward Plan

	Work Programme
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